



OQHA Spring Show
April 3-7, 2019
OKC Fair Park - Oklahoma City, OK

Vendor Information

Vendor set up will begin Tuesday April 3rd, at 8 am, and all vendors must arrive and begin set up no later than 5 pm, Tuesday April 2nd. Specific set-up times may be required by show management to facilitate entry, unloading, and exit of vehicles. Vendors attending will consult and work with the Show Coordinator, Jackie Krshka, on their set-up time. Tear down may begin no earlier than 3 pm, Sunday, April 7th, and must be completed by 11 pm, Sunday, April 7th. We will be working with AQHA and the Level 1 Championship to allow vendors to remain in their same spot.

Vendor spaces available :

Booth Space	10 x 10	\$300	Near Show Office (if possible)
Booth Space	10 x 20	\$400	Near Show Office (if possible)
Booth Space	10 x 10	\$250	(Barn 3)
Booth Space:	10 x 20	\$300	(Barn 3)
Trailer Space (Merchandise)	20 x 30'	\$300	(Barn 3)
Trailer Space (Merchandise)	30' - 45'	\$350	(Barn 3)
Trailer Space (Merchandise)	Over 45'	\$450	(Barn 3)
Show Vet - Trailer or Stalls		\$500	

Any additional electrical needs other than what is provided by the facility will be at the expense of the Vendor.

Insurance

All vendors must provide proof of insurance prior to coming onto the grounds. Insurance is required in the amount of \$1 million per occurrence and \$2 million general aggregate. The following must be named as additional insured on the policy: Oklahoma Quarter Horse Association, the City of Oklahoma City, the Oklahoma City Public Property Authority, and the State Fair of Oklahoma, Inc..

Licensing

All vendors will be required to obtain a temporary sales license. Said license must be obtained by and at the expense of the vendor. Please contact the City of Oklahoma City at 405-522-4324. The vendor is responsible for complying with any applicable local, state, or federal laws, regulations, or fees.

Contact:

Jackie Krshka or Michelle Wrigley
OQHA
405-440-0694
Email: jkrshka@gmail.com



**OQHA Spring Show
OKC State Fair Park
Oklahoma City, OK
April 3-7, 2019**

Vendor Application Form

Please complete the application clearly and completely, then send with payment to the address below. All vendor spaces must be PAID IN FULL prior to the vendor's arrival. Prior vendors and Vendor Sponsors accumulate seniority and will be considered accordingly.

Name of Business _____

Contact Person _____

Mailing Address _____

Telephone: _____ Fax _____

Alternate Phone _____ **Email:** _____

Type of Business/Products _____

Type and size of vendor space desired:

____ Booth Space Size requested _____ Electrical needs _____

Special needs _____

____ Trailer Space Size requested _____ Electrical needs _____

Special needs _____

OQHA Spring Show Trade Show
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