



**OQHA Spring Show**  
**April 1-5, 2020**  
**OKC Fair Park - Oklahoma City, OK**

**Vendor Information**

Vendor set up will begin Tuesday March 31st, at 8 am, and all vendors must arrive and begin set up no later than 5 pm, Tuesday March 31st. Specific set-up times may be required by show management to facilitate entry, unloading, and exit of vehicles. Tear down may begin no earlier than 3 pm, Sunday, April 5th, and must be completed by 11 pm, Sunday, April 5th. We will be working with AQHA and the Level 1 Championship to allow vendors to remain in their same spot.

Vendor spaces available :

Booth Space	10 x 10	\$300	Near Show Office (if possible)
Booth Space	10 x 20	\$400	Near Show Office (if possible)
Booth Space	10 x 10	\$250	(Barn 3)
Booth Space:	10 x 20	\$300	(Barn 3)
Trailer Space (Merchandise)	20 x 30'	\$300	(Barn 3)
Trailer Space (Merchandise)	30' - 45'	\$350	(Barn 3)
Trailer Space (Merchandise)	Over 45'	\$450	(Barn 3)
Show Vet - Trailer or Stalls		\$500	

*Any additional electrical needs other than what is provided by the facility will be at the expense of the Vendor.*

#### Insurance

All vendors must provide proof of insurance prior to coming onto the grounds. Insurance is required in the amount of \$1 million per occurrence and \$2 million general aggregate. The following must be named as additional insured on the policy: Oklahoma Quarter Horse Association, the City of Oklahoma City, the Oklahoma City Public Property Authority, and the State Fair of Oklahoma, Inc..

#### Licensing

**All vendors will be required to obtain a temporary sales license. Said license must be obtained by and at the expense of the vendor. Please contact the City of Oklahoma City at 405-522-4324. The vendor is responsible for complying with any applicable local, state, or federal laws, regulations, or fees.**

Contact:

Jackie Krshka or Michelle Wrigley

OQHA

405-440-0694

Email: [okqha@sbcglobal.net](mailto:okqha@sbcglobal.net)

[jkrshka@gmail.com](mailto:jkrshka@gmail.com)



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OKC State Fair Park  
Oklahoma City, OK  
April 1-5, 2020**

**Vendor Application Form**

Please complete the application clearly and completely, then send with payment to the address below. All vendor spaces must be PAID IN FULL prior to the vendor's arrival. Prior vendors and Vendor Sponsors accumulate seniority and will be considered accordingly.

Name of Business \_\_\_\_\_

Contact Person \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_ Fax \_\_\_\_\_

Alternate Phone \_\_\_\_\_ **Email:** \_\_\_\_\_

Type of Business/Products \_\_\_\_\_

Type and size of vendor space desired:

\_\_\_\_ Booth Space    Size requested \_\_\_\_\_    Electrical needs \_\_\_\_\_

Special needs \_\_\_\_\_

\_\_\_\_ Trailer Space    Size requested \_\_\_\_\_    Electrical needs \_\_\_\_\_

Special needs \_\_\_\_\_

OQHA Spring Show Trade Show  
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